

## FLAT RATE SERVICES

Listed below are services provided to members on a discounted flat fee basis. These flat rate fees assume that all necessary information will be obtained from the participant and no significant redrafts of the documents or legal work are included.

- Simple Will
- Simple Will with Trust Provisions
- Mirror Wills with Simple Trust Provisions
- Mirror Wills for a Married Couple without Trust Provisions
- A Power of Attorney
- Durable Power of Attorney
- Revocable Living Trust Package
- Preparation and Recordation of Liens & Lien Releases
- Simple Incorporation
- Simple Partnership Agreement
- Complaint to Foreclose on a Mechanics' Lien and for Breach of Contract
- Complaint for Breach of Contract or for Money Due
- Complaint to Foreclose on Mechanics' Lien, Enforce, Stop Notice and for Breach of Contract
- Review of Contract Documents
- Preparation of Promissory Note
- Preparation of Deed of Trust
- Demand Letter After Brief Background Consultation

*Designed to prevent legal problems  
before they become a problem!*

### THIS GROUP PROGRAM PROVIDES:

- Initial Consultation
- Access for monthly phone consultations
- Reduced group hourly rates
- Special contingency fee rates
- Reduced group rates for specific services

This group program offered to members of NCBE is designed to give you access to an attorney who is experienced in construction contract law.

It compares to having a legal firm on retainer whom you can at least consult with on matters you feel uncomfortable with or need some direction.

The basic consultation program will not provide for letters, research or phone calls on your behalf by the firm. Those services would be a part of the reduced rate package available to participants.

You may also use a firm of your own choosing if specific services are necessary beyond consultation.

The group rate covers your consultation time only. If you require representation by an attorney for any matter, i.e. letters, phone calls, appearances etc... , it would be at the discounted hourly rates or the flat fee rates for specific services outlined in this brochure.

Member firms interested in joining the *Group Legal Plan* pay \$100 in advance for 6 months coverage. This will cover your basic plan including your phone consultations as permitted by the plan.

The basic plan fees will be billed and collected by *North Coast Builders Exchange*.

*(Updated 2019)*



# GROUP LEGAL PLAN

*Provided by*

**SHAPIRO, GALVIN, SHAPIRO & MORAN**  
**A PROFESSIONAL CORPORATION**  
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## NCBE GROUP LEGAL PROGRAM

**INCLUDES THE FOLLOWING SERVICES AND DISCOUNTS:**

### BASIC PLAN

The *NCBE Group Legal Plan* provides for members to join the Basic Plan for a minimum of 6 months at a total cost of \$100 (*Payable in advance*)

This Basic Plan provides for a free initial 30 minute office visit and consultation with the attorney. This will give you an opportunity to go over the plan and let the firm get to know you and your operation, as well as possibly the types of questions you might have or how you could use the phone consultation service.

Telephone consultations of up to 30 minutes per month are included in your basic fee and no additional billing or charges are incurred by you. We would appreciate individual phone consultations being limited to 15 minutes.

### ADDITIONAL SERVICES GROUP HOURLY RATE SCHEDULE

Should you need the services of an attorney beyond the consultation service, you then have two choices.

- You can retain our plan attorney and take advantage of the estimated 30% Hourly Rate Discount provided to member participants.

or

- You can select any attorney of your own choosing, except we cannot guarantee the hourly rates offered by our group plan.

Some of the services coming under the reduced hourly rate schedules include fees related to

prosecution or defense of lawsuits filed, contract negotiations, dispute resolution matters, etc...

Group Hourly Rate Schedule ..... \$300  
(Regular rate to non-members \$400 per hour)

### CONTINGENCY FEES

This program also provides for special contingency fee rates for personal injury and related matters that are normally handled on a contingency fee basis. This can result in significant savings to you, if you are involved in such a case.

- a. Matter settled prior to filing of a lawsuit  
Fee 25% (*Regular rate 33%*)
- b. After suit filed, matter settled prior to trial  
Fee 30% (*Regular rate 40%*)
- c. If trial is necessary Fee 35% (*Regular rate could be as high as 50%*)

### FLAT RATE PROCEDURES

Simple Will ..... \$300  
Mirror Wills for married couples without Trust Provisions..\$400  
Simple Will with Trust Provisions..... \$450  
Mirror Wills with Simple Trust Provisions ..... \$500  
Power of Attorney.....\$100  
Durable Power of Attorney, including notary fee.....\$100  
Revocable Living Trust Package, including trust agreement, wills, power of attorney, health care directives & transfer documents .....\$1,300  
(*Plus recording fee*)  
Preparation and Recordation of Mechanics' Lien .....\$150  
(*Plus recording fee*)  
Preparation and Recordation of Lien Release, including notary fee (*Plus recording fee*).....\$150  
Simple Incorporation, including corporate records through the initial meeting of incorporators (*Plus costs incurred*)...\$1,200  
Simple Partnership Agreement ..... \$300  
Complaint to Foreclose on Mechanics' Lien ..... \$400  
(*Plus filing fee, with additional work at \$275 per hour, if litigation continues*)

Complaint for Breach of Contract or Money Due .....\$375  
(*Plus filing fees, with additional work at \$275/hour*)  
Complaint to Foreclose on Mechanics' Lien and for Breach of Contract..... \$500  
(*Plus filing fee, with additional work \$275/hour*)  
Complaint to Foreclose on Mechanics' Lien, Enforce Stop Notice and for Breach of Contract..... \$550  
(*Plus filing fee, with additional work \$275/hour*)  
Review of Contract Documents..... \$300  
(*Up to 10 pages in length-over 10 pages as agreed upon prior to review*)  
Preparation of Promissory Note .....\$150  
Preparation of Deed of Trust (*Plus recordation fees*)..\$150  
Demand Letter after Brief Background Consultation.....\$300

*For additional information contact*

### NORTH COAST BUILDERS EXCHANGE

#### GROUP LEGAL PLAN

(707) 542-9502

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*Services and information provided by*

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